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PART-IIA

GOVERNMENT OF MEGHALAYA ORDERS BY THE GOVERNOR

NOTIFICATIONS

The 15th October, 2015.

No.CDD.76/2012/288.—Following the creation of North Garo Hills District, Resubelpara, from East Garo Hills District *vide* Government's Notification No.HPL/178/2012/104, dated 26th July, 2012, the Governor of Meghalaya is pleased to order the re-organisation of areas and Gram Sevak Circles of Songsak C & RD Block under the East Garo Hills District with immediate effect.

The list of villages of Songsak C & RD Block East Garo Hills with Headquarter at Songsak and a population of 36,979 comprising of 15 G. S. Circles is at Annexure I.

This supersedes item 2 of this Department's Notification No.CDD.296/90/Pt.VII/51, dated 9th November, 2001.

This Department's earlier Notification No.CDD.76/2012/242, dated 26th September, 2014 also stands superseded.

M. KHARMUJAI,

Secretary to the Govt. of Meghalaya,
Community and Rural Development Department.

Annexure - I**REORGANISATION OF GRAM SEVAK CIRCLES AND VILLAGES UNDER SONGSAK C&RD BLOCK, EAST GARO HILLS AFTER MERGING OF 66(SIXTY SIX) VILLAGES TO NORTH GARO HILLS DISTRICT.**

Sl.No	Name of G.S. Circle and villages	Population
1.	<u>SONGSAK G.S.CIRCLE</u>	
	1. Songsak Agitok A (Head Quarter)	520
	2. Songsak Jarepa	345
	3. Songsak Agalgre	432
	4. Songsak Agitok B	507
	5. Songsak Mringgre	49
	6. Rongdolgre	400
	TOTAL	2253
2	<u>BONEGRE G.S. CIRCLE (Newly Created Gram Sevak Circle)</u>	
	1. Bone Songgitcham (Head Quarter)	689
	2. Bone Watregre	235
	3. Tebil Bonegre A	645
	4. Tebil Bonegre B	258
	5. Cheran Bonegre	101
	6. Chidek Bone	420
	7. Dimbil Bonegre	391
	8. Dimbil Chiring	83
	9. Kakwa Bonegre	352
	TOTAL	3174
3	<u>BAKIKGRE G.S. CIRCLE</u>	
	1. Barikgre (Head Quarter)	515
	2. Chinabat	256
	3. Bone Megapgre	174
	4. Geru Apal	181
	5. Rimrang Bonegre	494
	6. Bijasik Songma	196
	7. Redamgre	100
	8. Bijasik Doki Ading	93
	9. Bijasik Bollonggre	224
	10. Bijasik Jagisim	72
	11. Wari Mandal	68
	TOTAL	2373
4	<u>NAPAK G.S. CIRCLE</u>	
	1. Napak Apal (Songma) (Head Quarter)	282
	2. Napak Dogrugre	125
	3. Napak Tasek	178
	4. Napak Bolchugre	446
	5. Napak Tangkama	397
	6. Napak Adogittim	223
	7. Rongre Bazar	123
	TOTAL	1774

5.	<u>SNAL DAJRENG G.S. CIRCLE</u>	
	1. SNAL Dajreng (Head Quarter)	143
	2. Snal Bollong	417
	3. Jamge A	221
	4. Jamge B	204
	5. Jamge Nengbal	89
	6. Jamge ronggura	115
	7. Jamge Warigittim	193
	8. Bollong Nengaru	196
	9. Koknal Imong	309
	10. Rongchek Songgital	220
	11. Rongchek apal	163
	12. Tarasin	107
	TOTAL	2377
6.	<u>SAMIN RONGAL G.S. CIRCLE (Newly Created Gram Sevak Circle)</u>	
	1. Samin Rongal (Head Quarter)	389
	2. Samin Indikim	325
	3. Samin Chianing	170
	4. Samin Simbukol	168
	5. Samin silkigre	226
	6. Samin Matchakol	175
	7. Rongchek Songgitcham	246
	8. Gongrang	456
	9. Songkama Waksogre	385
	TOTAL	2540
7.	<u>NOREK G.S. CIRCLE</u>	
	1. Norek Megapgre (Head Quarter)	366
	2. Norek Nengjreng	170
	3. Norek Dalbot	170
	4. Norek Bollonggre	211
	5. Daring Apal	240
	6. Rongap Asimgre	137
	7. Rongap Mikilsimgre	145
	8. Rongap Songgitcham	346
	9. Khera	148
	TOTAL	1933
8.	<u>SOKADAM G.S. CIRCLE</u>	
	1. Sokadam Banggna (Head Quarter)	240
	2. Sokadam Agalgre	214
	3. Sokadam Aruakgre	51
	4. Sokadam Balading	188
	5. Sokadam Sokmitegre	81
	6. Sokadam Rongkabok	138
	7. Bone Chisogre	105
	8. Bone Chijanggre	241
	9. Rongreng Nokat	217
	TOTAL	1475

9.	<u>DOBU G.S. CIRCLE</u> 1. Dobu Bazar (Chirasugittim) (Head Quarter) 2. Dobu Bawaranggittim 3. Dobu Anchengbok 4. Dobu Achakpek 5. Dimit Warikatchi 6. Dimit Songmong 7. Dimit Rongtatgittim 8. Dobu Rongmu	1050 129 250 329 123 153 102 698
	TOTAL	2834
10	<u>BOLMORAM G.S. CIRCLE (Newly Created Gram Sevak Circle)</u> 1. Bolmoram Dochokgre (Head Quarter) 2. Bolmoram Adinggre 3. Bolmoram Misichikgre 4. Dobu Agalgre 5. Dobu Rimding 6. Dobu Chitimbing 7. Dobu Bolsalgittim 8. Bolmoram angkekol 9. Bolmoram Agalgre 10. Bolmoram Adap	275 153 222 211 374 337 135 311 293 236
	TOTAL	2547
11.	<u>ASIL G.S. CIRCLE</u> 1. Asil Songgital (Head Quarter) 2. Asil Chiringgre 3. Asil Dikkagre 4. Asil Mindil 5. Kantra 6. Mandalang 7. Mandalang Akoksi 8. Rongbeng 9. Danal Songgitcham 10. Danal Balnanggre 11. Danal Apal 12. Danal Atewakgre 13. Danal Dasik 14. Danal Megapgre	355 55 215 102 85 94 22 237 234 60 184 137 68 128
	TOTAL	1976

12.	<u>KOKSI NENG SAT G.S. CIRCLE</u>	
	1. KOKSI Nengsat (Head Quarter)	813
	2. Koksi Songma	291
	3. Koksi Songgital	103
	4. Koksi Rongkong	126
	5. Dagal Chiwakko	148
	6. Chidimit Nengsat	703
	7. Chidimit Imsinggittim	389
	8. Chidimit Boldakgittim	186
	9. Chidimit Saridam	223
	TOTAL	2982
13.	<u>DAGAL G.S. CIRCLE (Newly Created Gram Sevak Circle)</u>	
	1. Dagal Apal (Head Quarter)	388
	2. Bijasik Matwa	437
	3. Bijasik Wage Apal	198
	4. Dagal Samiti	327
	5. Dagal Chimran	245
	6. Bijasik Chisim Apal	194
	7. Silkol	110
	8. Chidimit Namesa	533
	9. Dagal Budugre	186
	10. Dagal Aringga	648
	11. Dalbot Bangbol	40
	12. Dalbot Kongkil	113
	13. Dalbot Matrang	112
	14. Dalbot Chiwate	136
	15. Dalbot Bangjam	73
	16. Dalbot Rongbok	179
	17. Dalbot Awangram	101
	TOTAL	4020
14.	<u>Sawegre G.S. Circle (Newly Created Gram Sevak Circle)</u>	
	1. Sawegre (Head Quarter)	227
	2. Norek Nengsamgre	360
	3. Rongap Mringgre	133
	4. Rongap Songgital	426
	5. Rongap Araringgre	52
	6. Songsak Bolchugre	389
	7. Songsak Megapgre	139
	8. Songsak Wagopgre	467
	TOTAL	2193

15.	<u>RONGRONG G.S. CIRCLE</u>	
	1. Rongrong Antidam (Head Quarter)	290
	2. Rongrong Kanchimik	155
	3. Rongronggre	315
	4. Bolsongchok	169
	5. Dijogre	197
	6. Aberamgre	253
	7. Dangkong Tasilgre	135
	8. Dangkong Chitoregre	82
	9. Dangkong Tasekgre	63
	10. Dangkong Dokatong	92
	11. Dangkong Doragre	128
	12. Dangkong Gilmatdam	72
	13. Dangkong Rapdinggre	94
	14. Rongrong Songgitcham	77
	15. Dangkong Songgital	138
	16. Resagre	210
	17. Watenanggre	58
	TOTAL	2528

The 21st October, 2015.

No.JHADC/Leg/11/2015/1.—In Exercise of Power Conferred under Rule 36 (1) and (3) of the Assam and Meghalaya Autonomous Districts (Constitution of District Councils) Rules, 1951 as adopted and amended, I Shri L. Shylla, Chairman, District Council Jaintia Hills Autonomous District, hereby Summon the Winter Session of the District Council, Jaintia Hills Autonomous District to meet in the District Council Hall at 10:00 A. M. on the 26th November, 2015 and on subsequent date if necessary.

Chairman,
District Council,
Jaintia Hills Autonomous District
Jowai.

The 21st October, 2015.

No.JHADC/Leg/11/2015/2.—The Chairman of the District Council, Jaintia Hills Autonomous District, having in exercise of the powers conferred upon him by Rule 36 (1) and (2) of the Assam and Meghalaya Autonomous Districts (Constitution of District Councils) Rules 1951, as adopted and amended fixed the 26th November, 2015 at 10.00 A. M. as the date and time and the District Council Hall as the place for holding the Winter Session for discussion on the business of the District Council, Jaintia Hills Autonomous District Council.

Therefore, this notice is hereby served to Mr/Mrs _____
M.D.C., Jaintia Hills Autonomous District Council for attending the said Session on the date, time and place fixed above.

Secretary,
District Council,
Jaintia Hills Autonomous District
Jowai.

The 17th September, 2015.

NO. JHADC/L/6/2015/23:- In pursuance of paragraph 11 of the Sixth Schedule to the Constitution of India, the following Rules of the Jaintia Hills Autonomous District Council is hereby published for general information:-

THE JAINTIA HILLS AUTONOMOUS DISTRICT COUNCIL CHAIRMAN'S AND EXECUTIVE MEMBERS' (TRAVELLING AND DAILY ALLOWANCE) RULES, 2015.

Passed and Approved by the Jaintia Hills Autonomous District Council in its Summer Session held on the 4th August 2015.

Published in the Gazette of Meghalaya on the 12th November, 2015.

Preamble: - In exercise of the powers conferred under Section 9(d) of the Jaintia Hills Autonomous District Council Chairman's and Executive Members (Salaries and Allowances) Act, 1984 as amended by the Jaintia Hills Autonomous District Council Chairman's and Executive Members' (Salaries and Allowances) (Fifth Amendment) Act, 2010 the Executive Committee is pleased to make the following Rules for carrying out the purposes of the aforesaid Act.

1. Short title, extent and commencement:-

- (i) These rules may be called "**The Jaintia Hills Autonomous District Council Chairman's and Executive Members' (Travelling and Daily Allowance) Rules, 2015**".
- (ii) They shall deem to have come into force from the 1st day of April, 2015.

2. Definition:-

In these Rules unless the context otherwise requires:-

- (i) "Act" means the Jaintia Hills Autonomous District Council Chairman's and Executive Members' (Salaries and Allowances) Act 1984 as amended.
- (ii) "Chairman" means the Chairman of the Jaintia Hills Autonomous District Council.
- (iii) "Chief Executive Member" means the Chief Executive Member of the Jaintia Hills Autonomous District Council.
- (iv) "Deputy Chairman" means the Deputy Chairman of the Jaintia Hills Autonomous District Council.

- (v) "Deputy Chief Executive Member" means the Deputy Chief Executive Member of the Jaintia Hills Autonomous District Council.
- (vi) "Executive Member" means the Executive Member of the Executive Committee of the Jaintia Hills Autonomous District Council.
- (vii) "Executive Committee" means the Executive Committee of the Jaintia Hills Autonomous District Council.

3. Entitlement to Travelling & Daily Allowance:-

- (i) The Chairman, Deputy Chairman, Chief Executive Member, Deputy Chief Executive Member and the Executive Members shall be entitled to Travelling Allowance and Daily Allowance for the journey performed in public interest under the provisions of the Act and of these Rules.
- (ii) The Headquarter for the purpose of journeys shall be at Jowai.

4. Controlling Authority:-

- (i) The Chairman shall be the controlling officer in respect of the travelling allowance for himself and the Deputy Chairman. However the Chairman may assign the Deputy Chairman with the duties and function of self controlling officer.
- (ii) The Chief Executive Member shall be the controlling officer in respect of the travelling allowance for himself, for the Executive Members and for the Members and personnels to which Rule 15 is made applicable. However the Chief Executive Member may delegate to the Member the power of self controlling officer in respect of their respective travelling allowance.
- (iii) The Chairman, the Chief Executive Member or the one who is delegated with the power of controlling officer shall be responsible to the necessity, frequency and duration of the journeys performed in public interest and they shall certify and sign the tour programmes, tour diaries and travelling allowance bill.

5. Tour Programmes and Tour Diaries:-

- (i) The Chief Executive Member, Deputy Chief Executive Member, Chairman, Deputy Chairman and Executive Members and all concerned shall submit to the concerned Head of Department their Tour programmes containing the dates, the places proposed to be visited with the purpose of visit for necessary processing.

- (ii) They are also to submit their tour diaries specifying the dates and the actual journey and work attended or performed for determination of the travelling allowances due to be paid to them and necessary preparation of their travelling allowance bill.

6. Admissible Travelling Allowance:-

The following are the different kinds of Travelling Allowances which are admissible to be claimed in different circumstances.

(i) Fixed Travelling Allowance:-

It is a fixed monthly travelling allowance for all the journeys performed within Jaintia Hills Autonomous District. With the drawal of the fixed monthly travelling allowance no other travelling allowances shall be admissible within Jaintia Hills Autonomous District. The fixed travelling allowance entitled per month shall be drawn with the monthly salary at the rates fixed hereunder: -

- (a) Rs. 13,000.00 (Rupees Thirteen Thousand) only per month for the Chief Executive Member.
- (b) Rs. 10,000.00 (Rupees Ten Thousand) only per month for the Chairman, the Deputy Chairman, the Deputy Chief Executive Member and the Executive Members respectively.

(ii) Mileage Allowance:-

It is a travelling allowance calculated in mileage of the distance travelled by road starting from Jowai the headquarter to outside Jaintia Hills Autonomous District including empty haulage and return journey. The mileage allowance admissible either by allotted vehicle or own vehicle, irrespective of the class and age of the vehicle shall be at the rates as fixed hereunder:-

- (a) Rs. 9.00 (Rupees Nine) only per kilometre for Petrol vehicles.
- (b) Rs. 7.00 (Rupees Seven) only per kilometre for Diesel vehicles.

(iii) Daily Allowance:-

It is a uniform rate of daily allowances to cover the ordinary charges incurred for the journeys at the rates as fixed hereunder:-

- (a) Outside Jaintia Hills Autonomous District but within the State at the rate of Rs. 300.00 (Rupees Three Hundred) only per day.
- (b) Outside the State but within North Eastern Region at the rate of Rs. 500.00 (Rupees Five Hundred) only per day.

(c) Outside the North Eastern Region at the rate of Rs. 700.00 (Rupees Seven Hundred) only per day.

(iv) **Incidental Expenses:-**

It is an actual expenses for journey outside Jaintia Hills Autonomous District incurred such as engaging porter, journeys between Airport and destination and the like manner at the rates mentioned below:-

(a) Outside the State but within North Eastern Region – Rs. 700.00 (Rupees Seven Hundred) only.

(b) Outside the North Eastern Region – Rs. 1,000.00 (Rupees One Thousand) only.

7. **Allotment of vehicles with petrol, oil and lubricants:-**

(i) The Chief Executive Member, the Chairman and the Deputy Chairman shall be provided with Council Vehicle and allotted with petrol, oil and lubricants which shall be drawn along with the monthly salary at the prevailing prescribed rate as hereunder prescribed: -

(a) Chief Executive Member:- 350(Three hundred and fifty) litres of petrol or diesel with 5(five) litres of lubricant which include mobile oil, gear oil, brake oil, and coolant per month.

(b) Chairman and Deputy Chairman:- 300(Three hundred) litres of Petrol or Diesel with 5 litres of lubricant which include Mobile oil, gear oil, brake oil and coolant per month.

(ii) The cost of maintenance of the allotted vehicle shall be borne by the District Council.

(iii) The Chief Executive Member, Chairman and Deputy Chairman may opt for using of their own vehicle instead of allotted vehicle and in such case they shall be governed by the provisions prescribed under Rules 8.

8. **Own Car Allowance in lieu of Allotted Vehicle:-**

(i) The Deputy Chief Executive Member and the Executive Members who are not allotted with Council Vehicle shall be paid with own car allowance and shall also entitle to petrol, oil and lubricant as prescribed hereunder: -

- | | |
|---|--|
| (a) Own car allowance in lieu of Council allotted vehicle | - Rs. 15,000.00 Per month |
| (b) Petrol or Diesel as the case may be | - 300.00 litres Per month |
| (c) Mobile oil | - 5 litres of lubricant which Include mobile oil, gear oil, brake oil and coolant Per month. |
- (ii) The own car allowances with the cost of petrol or diesel and mobile oil shall be drawn at the prescribed rates along with monthly salary.
- (iii) The cost of maintenance of vehicle shall be borne by the owner of the car.

9. Journey by air:-

For journey by air the Chief Executive Member, the Deputy Chief Executive Member, the Chairman, the Deputy Chairman and the Executive Members are entitled to travel by economy class and they shall be paid with the actual plane fare plus incidental charges. Claim for travelling allowance shall always be accompanied by a copy of air ticket.

10. Journey by Railways or Steamer:-

For journey by railway or steamer, the Chief Executive Member, the Deputy Chief Executive Member, the Chairman, the Deputy Chairman and the Executive Member are entitled to travel by air condition compartment and they shall be paid with actual fare plus incidental charges. Claim for travelling allowance shall always be accompanied by copy of such ticket.

11. Hotel Accommodation:-

The Chief Executive Member, Deputy Chief Executive Member, Chairman, Deputy Chairman and the Executive Members while on tour outside the State where no accommodation is available in Meghalaya House shall be entitled to stay in 3 Star hotel or other accommodation of equivalent standard and may claim reimbursement of the lodging expenses to be supported by actual payee's receipt to be drawn with the travelling allowance Bill.

12. Grant of Advance Travelling Allowance:-

- (i) The Chief Executive Member, the Chairman, the Deputy Chairman, the Deputy Chief Executive Member and Executive Members on their individual application to the concerned Head of Department supported by their respective tour programmes may be granted with advance travelling allowance only for their tours outside the state of Meghalaya. The advance admissible shall not exceed 70% (Seventy percent) of the approximate cost of the journeys estimated on the basis of the tour programme submitted.

- (iii) The Chief Executive Member, Chairman and Deputy Chairman may opt for using of their own vehicle instead of allotted vehicle and in such case they shall be governed by the provisions prescribed under Rules 8.

8. Own Car Allowance in lieu of Allotted Vehicle:-

- (i) The Deputy Chief Executive Member and the Executive Members who are not allotted with Council Vehicle shall be paid with own car allowance and shall also entitle to petrol, oil and lubricant as prescribed hereunder: -
- | | |
|---|--|
| (a) Own car allowance in lieu of Council allotted vehicle | - Rs. 15,000.00 Per month |
| (b) Petrol or Diesel as the case may be | - 300.00 litres Per month |
| (c) Mobile oil | - 5 litres of lubricant which Include mobile oil, gear oil, brake oil and coolant Per month. |
- (ii) The own car allowances with the cost of petrol or diesel and mobile oil shall be drawn at the prescribed rates along with monthly salary.
- (iii) The cost of maintenance of vehicle shall be borne by the owner of the car.

9. Journey by air:-

For journey by air the Chief Executive Member, the Deputy Chief Executive Member, the Chairman, the Deputy Chairman and the Executive Members are entitled to travel by economy class and they shall be paid with the actual plane fare plus incidental charges. Claim for travelling allowance shall always be accompanied by a copy of air ticket.

10. Journey by Railways or Steamer:-

For journey by railway or steamer, the Chief Executive Member, the Deputy Chief Executive Member, the Chairman, the Deputy Chairman and the Executive Member are entitled to travel by air condition compartment and they shall be paid with actual fare plus incidental charges. Claim for travelling allowance shall always be accompanied by copy of such ticket.

11. Hotel Accommodation:-

The Chief Executive Member, Deputy Chief Executive Member, Chairman, Deputy Chairman and the Executive Members while on tour outside the State where no

accommodation is available in Meghalaya House shall be entitled to stay in 3 Star hotel or other accommodation of equivalent standard and may claim reimbursement of the lodging expenses to be supported by actual payee's receipt to be drawn with the travelling allowance Bill.

12. Grant of Advance Travelling Allowance:-

- (i) The Chief Executive Member, the Chairman, the Deputy Chairman, the Deputy Chief Executive Member and Executive Members on their individual application to the concerned Head of Department supported by their respective tour programmes may be granted with advance travelling allowance only for their tours outside the state of Meghalaya. The advance admissible shall not exceed 70% (Seventy percent) of the approximate cost of the journeys estimated on the basis of the tour programme submitted.
- (ii) Advance for travelling allowance may be granted from the permanent advance held in the custody of the Assistant Finance and Accounts Officer. Immediately on receiving of the application and the tour programmes under sub-rule (i) above, the concerned Head of Department shall forthwith forward the same to the Assistant Finance and Accounts Officer who shall work out in three copies of the Advance Travelling Allowance Sheet as to the approximate cost of the journeys base on the rates of daily allowances, mileage allowances, railways fare, steamer fare, plane fare admissible and the duration of the journey. Thereafter payment shall be made in the Advance Travelling Allowances Sheet and in the Permanent Advance Register the percentage of the advance travelling allowance admissible with due signature of the drawee. The Advance Travelling Allowance Sheet is prescribed at appendix I.
- (iii) The Assistant Finance and Accounts Officer need not wait till drawing of final Travelling Allowance for recoupment of the advance made out of the permanent advance account. It is the duty of Assistant Finance and Accounts Officer to recoup immediately the advance made out of the permanent advance account by drawing bill using one copy of the Advance Travelling Allowance Sheet wherein the payment of the advance was acknowledged by the Member.

13. Recovery of the Advance Travelling Allowance.

- (i) It shall be the duty of the Assistant Finance and Accounts Officer to recover the advance travelling allowance granted to the Member by deduction at source

from the Travelling Allowance Bill claimed by the Member who availed the advance. The net amount payable should be only after deduction of the advance in the bill itself.

- (ii) In case the advance travelling allowance granted could not be recovered within twelve months from the date that it was granted due to non submission of the travelling allowance bill or for the reason that the journey was not performed at all, or for want of the copy of Railway, Steamer or Plane ticket, or other documents supporting the claim of travelling allowance; recovery of the advance shall be made within three months after the lapse of the twelve months here above mentioned from the monthly salary of the Member, or from his pension if he becomes no longer the Member of the Council.

14. Drawal of Travelling Allowance:-

- (i) All claims to travelling allowance under these rules shall be drawn in the Travelling Allowance Bill Form of Officer of the Jaintia Hills Autonomous District Council. Travelling allowance become due for payment on the last day of the month or at the end of the journey if it is not prolonged beyond the end of the month. Claims to travelling allowance become lapse after one year from the date of its becoming due and cannot be admitted except on revalidation by special order of the Executive Committee.
- (ii) The Head of the Department under the charge of the Member who performed the tour shall deal with all matters pertaining to the travelling allowance of the Member and shall promptly prepare and submit the travelling allowance bill for payment with due care and attention that the bill is accompanied by the tour diary and all vouchers in support of the claim. Both the Travelling Allowance Bill and the Tour Diary shall be certified and signed by the Member who claims the travelling allowance.
- (iii) The Drawing and Disbursing Officer after due scrutiny of the correctness of the bill shall transit only the Travelling Allowance Bill to the Treasury for drawing of money and shall retain the Tour Diary and all vouchers duly sealed paid with Bill number and Date for record in the Finance and Account Department.
- (iv) Members who claimed the Travelling Allowance may endorse payment in the Bill directly to his Bank Accounts instead of cash payment.

15. Application of Rules to other Members:-

The Executive Committee may extend the application of these Rules to the Sitting Members of the District Council appointed in various Offices of the District Council or to other personnels with or without limitation as may be desirable and decided by Executive Committee depending on circumstances from time to time.

16. Audit:-

The Accounts of the travelling allowance drawn under the provisions of these rules from the District Fund of the Jaintia Hills Autonomous District Council are subject to audit under the provision of sub Paragraph(4) of Paragraph 7 of the Sixth Schedule to the Constitution of India.

17. Amendment to these Rules:-

These Rules may be amended and revised by the Executive Committee as may be required from time to time subject to the approval of the District Council.

J. R. PYRTUH,
Executive Member I/c Finance
Jaintia Hills Autonomous District Council
Jowai.

These rules as made by the Executive Committee are considered, passed and approved by the Jaintia Hills Autonomous District Council in its Summer Session held on 4th August 2015 and in authentication whereof I give my Signature hereunder.

L. S. SHYLLA,
Chairman
Jaintia Hills Autonomous District Council
Jowai.

Appendix – I

The Jaintia Hills Autonomous District Council Chairman's and Executive Members' (Travelling and Daily Allowance) Rules, 2015.

Rule 12(ii) – Advance Travelling Allowance Sheet (in three copies).

No. JHADC/FIN-ACCT/.....

Dated Jowai, the _____ 2015.

1. Name of the Applicant
2. Designation
3. Department.....Salary Rs.....P.M
4. Destination of the Journey
5. Purpose of the Journey
6. Tour Programme No..... Dt-.....enclosed

Approximate cost of the Journey worked out below.

A. Railways, Steamers and Plane Fare with Daily Allowance.

Sl. No.	Date	Routes		Kind of Air ways, Railways etc	Cost of Fare	Daily Allowance	Total
		From	To				
1.							
2.							
3.							
4.							
Total - A							

B. Mileage Allowance and Daily Allowance.

Sl. No.	Date	Routes		Distance K.M	Rate per K.M	Amount	Daily Allowance	Total
		From	To					
1.								
2.								
3.								
4.								
Total - B								

Total approximate cost (Total A. Rs.....Plus Total B. Rs.....) = Rs.....

70% of the approximated cost for payment of advance Travelling Allowance from **Permanent Advance** is Rs..... (Rupees.....) only

Received Payment in full

Assistant Finance and Accounts Officer

Signature with Date and Seal

For use in recoupment of the Permanent Advance

Pay Rs.....(Rupees.....) only.

Countersigned

Executive Member i/c Finance

Drawing & Disbursing Officer

Incharge Permanent Advance

With seal.